



# Indian Institute of Information Technology Allahabad

An Institute of National Importance by Act of Parliament  
Deoghat, Jhalwa, Allahabad-211 015 (U.P.), India

## STIPEND / FELLOWSHIP APPLICATION FORM FOR PHD STUDENTS (TO BE FILLED BY PHD STUDENT)

1. Stipend Requested for: \_\_\_\_\_ Month 20\_\_\_\_ Date \_\_\_\_\_
2. Name of Student: \_\_\_\_\_ Enroll. No. \_\_\_\_\_ (JRF/SRF) \_\_\_\_\_
3. Programme: \_\_\_\_\_ (Ph.D/M.Tech-Ph.D/MBA-Ph.D) Department: \_\_\_\_\_ (AS/ECE/IT/MS)
4. Financial Extension Approved Till: \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yyyy)(To be filled only if 4 years completed in Ph.D and financial extension letter is issued)
5. No. of Leaves Availed during Month: \_\_\_\_\_(CL), \_\_\_\_\_(ML), \_\_\_\_\_(LWP), \_\_\_\_\_(Specify if any other)
6. Mention if getting a scholarship from any other source? \_\_\_\_\_(Yes/No) (If YES attach a separate sheet with complete details)
7. Details of bank A/c: Account No. \_\_\_\_\_ IFSC Code \_\_\_\_\_ Bank \_\_\_\_\_  
(To be filled only in the first month and afterwards for any correction only.)
8. Remarks of Supervisor if any \_\_\_\_\_

### 9. Mandatory -

- (a) Student must perform 10 hours per week against his assigned work by concerned faculty/supervisor.
- (b) Student Must attend at least 75% of his class/lab.
- (c) Annual Satisfactory Assessment Report of Student Performance must be completed to get the SRF Scholarship for 13th Month.

<p>A) I certify that information provided by me as above are true and I have worked total _____ hours against the duties assigned to me by concerned Faculties / Supervisor. I also undertake that in case of sanction of any other financial aid/ scholarship to me from another source(s), I shall refund the Stipend amount received from IIIT-A to the Institute immediately or disciplinary action may be taken against me. I have not applied and will not apply for any other scholarship.</p> <p style="text-align: right;"><b>Signature of Scholar</b></p>	<p>B) It is certified that-</p> <ol style="list-style-type: none"><li>1. student's attendance for this month is <math>\geq 75\%</math>.</li><li>2. student has performed the assigned duties of TAship and his performance is satisfactory.</li><li>3. student fulfills the criteria for eligibility of stipend.</li><li>4. stipend may be released after due deductions, if any.</li></ol> <p style="text-align: right;"><b>Signature of Supervisor</b></p>
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### Certification by HOD Office

10. CL/ Maternity Leave as declared in Point. No. 5 by the student has/hasn't been approved by the designated body as per ordinance.
11. Student has availed total \_\_\_\_ CL till the month of \_\_\_\_\_ 20 \_\_\_\_.
12. Remarks if any \_\_\_\_\_

**HoD/ Office of HoD**

### F/W TO R&D Section

### GENERAL INFORMATION RELATED TO STIPEND

- a. JRF/SRF are eligible only for Casual Leave. Maternity leave would be available to female students.
- b. Application for stipend must be submitted latest by the 3rd day of Every Month for processing.
- c. If, as a result of a check or audit objection, some irregularity is noticed at a later stage after making a payment, action will be taken to refund, adjust or regularise the objected amount. No student can receive two scholarships simultaneously.
- d. Scholarship/ Fellowship will be processed through this form only.
- e. Incomplete application form will not be processed.